

Management Team Meeting

Monday 20th October at 10am

Venue: ZOOM Conference

Attendees: John Poulson (JP), Kath Reader (KR), Shay Norman (SN)(Part Time), Lou Davis (LD), Arthur Harding (AH),

Apologies: Bob Simpson (BS), Derek Hough (DH), June Buckley (JB)

John informed the meeting that Barry will be retiring from the Partnership as he and Sue have sold their house to live closer to their family in Leeds. It will be sad to lose Barry from the team and will miss the great contribution he has made.

Meeting commenced at 10am,

| Item | Minute | Action | Owner | Completion Date |
|------|----------------------------------|--|-------------------------------|--|
| 1. | Previous Minutes | Reviewed and accepted | | |
| 2. | Matters Arising | <p>Friends of Milton Park Meetings have started and the next one is on 5th November</p> <p>Tovertafel Tovertafel Grant sign off still waiting for Naomi Smith to sign off</p> <p>Alsager School unable to use Tovertafel as pupils not allowed outside of school. Kath to contact Steve Pope to see if they are interested.</p> | <p>KR</p> <p>KR</p> <p>KR</p> | <p>Ongoing</p> <p>Ongoing</p> <p>In Progress</p> |
| 3. | Any Conflicts of Interest | None were raised | | |
| 4. | Health & Safety | No issues or actions required | | |
| 5. | Volunteers | John asked if everyone can record the time spent on Partnership activities. Everyone to send timesheet to John on a weekly basis and he will maintain a spreadsheet. Activity and hours to be recorded. Lou already records hours on her timesheets | Everyone | At end of each week |
| 6. | GRIPP | Arthur to keep track of document Review dates and inform the team. | AH | Ongoing |
| 7. | Review Panel Feedback | John, Kath, Arthur and Lou logged into the Panel Review meeting on Monday 19 th that was open to the press and the public. John responded to questions and positioned the Partnership as a community group with operating costs and assets critical to the services we provide. It is uncertain what the outcome of the review will be. John to circulate Review Panel Minutes when received | JP | When available |

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| 8. | 2021/2022 Planning | John shared a planning document called A new way of working. John circulated the plan after the meeting. Everyone to forward changes to John by Friday or no later than Monday. John will update the document with changes and this will be reviewed at a ZOOM meeting on Thursday 29 th October at 10:30 | Everyone Everyone | 26/10/20 29/10/20 |
| 9. | AGM Planning | The AGM is on Wednesday 25 th November. Invitations and membership joining forms, minutes from the previous meeting, agenda go out 10 days before. The Business Directory will be launched at this meeting and John to prepare a promotion and invite Alsager Businesses | Kath JP | 13/11/20 In progress |
| 10. | 2020/2021 remaining activities | <p>Alternative Christmas John has set up a project group with Arthur, Lou and Johnny Briggs(videographer) and they will create a schedule of activities. Arthur has established an online quiz format and is preparing questions with the help of Beth. Kath mentioned the Wesley Place Christmas Tree Festival which we could promote as part of this.</p> <p>Health & Well Being John and Kath met with Tom at the Civic to discuss the options for this event in February. 21 stalls in a one way format are allowed. No health testing like Blood pressure can be done, neither can reflexology or CPR training, so the stalls can only display services and offerings. Any drinks/food can only be via table service(needing more volunteers) and we made income from this last time. John and Kath will put together a list of stalls from previous years and think about what would attract people to this event for discussion at the next team meeting</p> <p>Easter Bunny The event in its current form sees queuing all around the Civic and entertainment on the return from the Bunny Hunt. Under the current rules this cannot take place, so it is unlikely to take place unless there is some kind of alternative that does not involve a gathering! Review at next Team meeting.</p> <p>DFC Kath copied everyone with the Connected Communities plan for Alsager. This shows Alsager Partnership has the main delivery vehicle within the defined subgroups.</p> | JP JP/KR JP | ASAP 17/11/20 17/11/20 |

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| | | Kath mention a new Social Action Partnership initiative and agreed to forward the details | KR | In Progress |
| 11. | Finance | John gave the latest position on the Partnership finances. Funding request to the Town Council to be submitted by 9 th November. Review next Thursday 29 th will consolidate proposal | JP | 09/11/20 |
| 12. | Social Media & website Stats | Latest stats are attached at the end of the minutes | | |
| 13. | A.O.B | Memory Café sessions on You Tube Arthur has created a separate You Tube Channel for storing the recorded ZOOM sessions. | | |
| | NEXT MEETING | Tuesday November 17 th 2020 | | |

Social Media Statistics

Facebook stats

Feb 29th – 3630 liked our page

June 12th - 3,774 likes, gaining 144 newbies

July 20th – 3,810, gaining 36 since last month and have 4,003 following the page

Aug 17th – 3,833 gaining 23 since last month – a following of 4036 gaining 33 followers

Sep 14th – 3861 gaining 28 since last month – a following of 4072 gaining 36 followers

Oct 22nd – 3868 gaining 7 since last month – a following of 4104, gaining 32 followers

Instagram stats

March 18th - 179 followers

June 12th – 472, gaining 293 new followers in 3 months

July 20th – 652, gaining 180 new followers in 1 month

Aug 17th – 695, gaining 43 new followers in 1 month

Sept 14th – 720, gaining 25 new followers in 1 month

Oct 22nd – 749, gaining 29 new followers.

