



**Alsager Partnership Management Team Meeting**

**Tuesday 15<sup>th</sup> February 2022**

**Venue: ZOOM Conference**

**Attendees: John Poulson (JP), Arthur Harding (AH), Kath Reader (KR), Lou Davis (LD), Mark Henshaw,**

**Meeting commenced at 10:00 to 12:00**

Item	Minute	Action	Owner	Completion Date
1.	<b>Welcome and Apologies</b>	Nicola Clark, Councillor Julian Goodrich It was noted that Tony Collins has formally resigned from the Partnership Management Team		
2.	<b>Previous Minutes</b>	Reviewed and accepted.	John	Complete
3.	<b>Matters Arising</b>	None currently		
4.	<b>Any Conflicts of Interest</b>	None currently.		
5.	<b>Health &amp; Safety</b>	Arthur is looking at using an online accident book.	Arthur	Ongoing
6.	<b>Volunteers</b>	Everyone to continue to collate Volunteer hours on a monthly basis and forward to Arthur or update the AP calendar yourselves.  Please use the AP electronic calendar within the G-drive. If you are unable to do this, please email Arthur with your diary details so that we can keep a history of everything that we do within AP	Kath/ Arthur /John/ Tony	At the end of each Month
7.	<b>Town Council Report</b>	In Bloom committee is now chaired by Councillor June Buckley. Town Council have approved the £8k grant but payments will be split into two, £4k in April and £4k in September. Alsager's contribution to the Queens Canopy will be planting of trees in the green space at the back of Fairview car park. Funding being sought. Mark will be leaving on 25 <sup>th</sup> March	Mark	
8.	<b>Update from Kath</b>	<b>DFWG 27-01-22 – Minutes circulated.</b>  <b>Memory Café</b> Very low numbers due to ill health and waiting in for parcels. Gave the opportunity to support one of the carers  <b>Dementia Friendly Session</b> The session at The Oaks in Cedar Avenue on 26 <sup>th</sup> January at 10:30 went very well with 26 residents in attendance and good feedback.	Kath	Ongoing

		<p>Next session is on 23<sup>rd</sup> February at the Community Support Centre which will be a refresher for some.</p> <p><b>CE Dementia Strategy</b> A one pager to be put together for each area. Kath to check if local GP surgeries have information available. Next meeting is on 10<sup>th</sup> March There was a Teams meeting on 8<sup>th</sup> February to help Crewe to become Dementia Friendly Community.</p> <p><b>Care Communities (SMASH – Sandbach, Middlewich, Alsager, Scholar Green, Haslington)</b> Meeting held on 8<sup>th</sup> Feb. Doctor from Sandbach (Ashfields) gave presentation he is giving to local doctors and getting Pharmacies involved.</p> <p><b>DFC Presentation</b> John is supporting Kath with a presentation to Barthomley Women’s Institute at Barthomley Village Hall on Tuesday 1<sup>st</sup> March.</p> <p><b>Dementia Action Week</b> Kath has booked the Alsager Golf and Country Club for the afternoon of Sunday 15<sup>th</sup> May for Afternoon Tea and entertainment.</p> <ul style="list-style-type: none"> <li>• £12 per Head includes venue hire, bar will be open</li> <li>• Assume 50 people.</li> <li>• Piano player, Gary Davis to be asked to entertain during dining.</li> <li>• The Sweethearts to be booked (if available) to provide post tea entertainment.</li> <li>• Arthur agreed to provide a quiz.</li> <li>• Ticket/promotion to be discussed at next meeting</li> </ul>	<p>Kath</p> <p>Kath</p> <p>Kath</p> <p>Kath/John</p> <p>Kath</p> <p>Kath</p> <p>Arthur All</p>	<p>23/02/22</p> <p>10/03/22</p> <p>Ongoing</p> <p>01/03/22</p> <p>TBA</p> <p>TBA</p> <p>Ongoing 15/03/22</p>
9.	Orchard	No further action required at the moment.	Kath	Ongoing
10.	Milton Park	<p>Actions from meeting n 15<sup>th</sup> February</p> <ul style="list-style-type: none"> <li>• Oversee the impact of Public Realm.</li> <li>• Continue the development of the Sunken Garden and wildlife areas.</li> <li>• Maintaining and celebrating Green Flag status.</li> <li>• Consider plans for new entrance into the park - corner of Brookhouse Road and Station Road.</li> <li>• Set up large planters for ‘herbs to pick’.</li> <li>• Continue planting</li> <li>• Maintain wildlife habitat</li> <li>• Maintain Sunken Garden and sensory centrepiece. WP and Rotary to reorganise centrepiece as weather improves. WP &amp; HR to share plans for the area.</li> </ul>	Kath	Ongoing

		<ul style="list-style-type: none"> <li>Consider schools project to educate young people and other park users about the work carried out and its purpose.</li> <li>Promote Urban Wildlife Park</li> </ul>		
11.	<b>Alsager Skate Park Community Group</b>	<p>Kath is our representative.</p> <p><b>Companies being considered</b></p> <ul style="list-style-type: none"> <li>Canvas spaces,</li> <li>Betong,</li> <li>Gravity,</li> <li>Mind Works and</li> <li>Bendcrete.</li> </ul> <p>Other Actions</p> <ul style="list-style-type: none"> <li>Involve Schools</li> <li>investigate Ginger Park skate park at Kidsgrove.</li> <li>an article for the Chronicle.</li> <li>Alsager Partnership can contact businesses – Mail Chimp. Facebook for general interest. Any other means?</li> <li>Action plan. To be produced</li> <li>Group decided to add the car park requirements (Sandbach Road South) into the skatepark project. CE are to fill in the potholes and resurface, so we would be looking to ensure safe passage for all across the area and make the entrance to the skate park welcoming.</li> <li>Funding: Big Lottery, Crowd Funding – Autumn 22, Cheshire East, Town Council, Donor.</li> </ul>	Kath	Ongoing
12.	<b>Connected Communities</b>	<p><b>Connected Communities</b></p> <p>Regular monthly meetings taking place for Young People and Adult Mental Health. Work continues to complete Activities and Services Directories and Action Plan.</p> <p>It was suggested the Partnership contributes towards the setting up of a local Stroke Survivors Group. John to contact Liz Bedson to see if there is something specific, we can fund.</p>	Kath  John	Ongoing  In Progress
13.	<b>Update from John</b>	<p><b>Mail Chimp Campaigns</b></p> <p>Senate First Aid Opportunity for businesses</p> <ul style="list-style-type: none"> <li>Broads Opticians taking up the offer</li> <li>John to ask Janet if they would issue another flyer with costs and we would resend as this might encourage others</li> </ul> <p>Easter Bunny Hunt</p> <ul style="list-style-type: none"> <li>9 businesses recruited, thanks to Mark for his support.</li> <li>Good result</li> </ul> <p>Monthly Awareness Dates</p> <ul style="list-style-type: none"> <li>Feb Dates issued to all businesses and on Facebook and in Noticeboard</li> </ul> <p>Defib Map</p> <ul style="list-style-type: none"> <li>Good open rate with this and good feedback resulting in 3 more locations</li> </ul>	John  John/ Lou  John	Ongoing  Ongoing  Ongoing

		<p><b>Web Updates</b> All minutes updated Tony Collins details removed. Defib Map now accessible for viewing/downloading Arthur suggested increasing footfall on the website by using Facebook to prompt visits to Community pages/job pages etc. John &amp; Lou to work out a schedule so that we can track footfall before and after.</p> <p><b>Alsager Clean Team</b> The third litter pick took place on Sat 12<sup>th</sup> Feb, and we were joined by Rotary members and others. 50 bags of rubbish were collected from around Alsager School and Sports Hub. Rotary are looking at taking over the management of the event and since this meeting a ZOOM meeting has been arranged with Paul Heyes from Rotary, Rachel and Arthur and John to discuss handover. Alsager Partnership will continue with insurance and funding refreshments.</p> <ul style="list-style-type: none"> <li>- Sat 12<sup>th</sup> March</li> <li>- Sat 9<sup>th</sup> April</li> <li>- Sat 14<sup>th</sup> May</li> <li>- Sat 11<sup>th</sup> June</li> </ul> <p><b>Health &amp; Wellbeing Event</b> IQ therapies can do two slots, one about the Brain and controlling pain and one on meditation techniques. Waiting a call back from Alsager Leisure Centre Mark suggested contacting the Fire Station as they do Mindfulness at work presentations. Senate to be asked if they will do a Defib demo.</p>	John/ Lou	Ongoing
			John/ Arthur	Ongoing
			John	In Progress
14.	<b>Social Media</b>	<p>The latest social media stats that continue to show steady growth. Lou does a great job in regular publishing activities to maintain audience interest.</p> <p><b>Facebook</b> <b>2022</b> Jan 12<sup>th</sup> – 4380, gaining 6 Feb 15<sup>th</sup> – 4384, gaining 4</p> <p><b>Instagram</b> <b>2022</b> Jan 12<sup>th</sup> – 1071, gaining 16 Feb 15<sup>th</sup> – 1073, gaining 2</p>	Lou	Ongoing
15.	<b>Finance Update</b>	<p>No major expenditure occurred during January. Payments received relate to Memory donations and donation in memory of Mary Bond. These payments go to the DFC reserve fund.</p>	John	Ongoing
16.	<b>Constitution</b>	<p>John copied everyone with amended Constitution and changes reviewed at this meeting were as follows: <b>All reference to Project Manager</b> to be removed and any actions performed by that role are now transferred to the Chair/Vice Chair or a member of the Management team.</p>	John/ Kath	In progress

		<p><b>Management Team</b> (section E) A young person's representative as and when required for specific initiatives</p> <p><b>Forum Meetings.</b> The current list of Forum members is much too large, and the majority do not tend to come to meetings. It was agreed that a Forum meeting will be called with invitees from the community groups who we deal with on a regular basis. This will be a starting point from which we can increase membership.</p> <p>John agreed to issue the Constitution to the Management Team with changes and to provide a list of Forum Members for finalising at the next meeting before calling a Forum meeting to sign off changes.</p>		
17.	<b>Schedule for 2022</b>	<p>The following items are listed as potential activities for the coming year which is dependent on the state of the Covid pandemic and our ability to have the support of additional volunteers:</p> <p><b>April 16<sup>th</sup> – Easter Bunny Hunt</b> With 9 businesses recruited to take part, flyer and Bunny Hunter Challenge Book are being amended 200 easter eggs to be purchased Film shows at Community Church Hall at the End</p> <p><b>May 16<sup>th</sup> to 22<sup>nd</sup> – Dementia Action Week + Afternoon Tea</b> DFC Stall at Wednesday Market Dress Civic Green with blue and yellow bunting. Get businesses involved Afternoon Tea at the Golf Club on Sunday 15<sup>th</sup> Organise tickets and promote.</p> <p><b>June 2<sup>nd</sup> to 5<sup>th</sup> – The Queen's Platinum Jubilee Celebrations</b> Tom at the Civic has asked if we can support a 3-day event and we have agreed to: Loan staging and gazebo Advise of any traders and entertainment Submit and ESAG application to Cheshire East for use of the Civic Green. We may organise a street party competition as previous jubilee.</p> <p><b>June 18<sup>th</sup> – Alsager Carnival</b> – included here but not a Partnership activity</p> <p><b>July 16<sup>th</sup> to 17<sup>th</sup> – Alsager Music Festival</b> (John/Lou are Partnership representative on the committee)</p> <p><b>Health &amp; well Being Event TBA</b> – John is speaking to organisations for potential speakers</p> <p><b>Minibus Outings for Memory Café</b> – this is weather dependent and will be reviewed in the spring.</p> <p><b>December – Standalone event - TBA</b></p>	<p>John/ Arthur /Lou</p> <p>Kath/ John/ Arthur /Lou</p> <p>John/ Arthur</p> <p>John/ Lou</p> <p>John</p> <p>John/ Kath/ Arthur</p>	

18.	A.O. B	None		
19.	Next Meeting	Next meeting will be on Tuesday 15 <sup>th</sup> March 2022 at 10am		