

Alsager Partnership Management Team Meeting

Tuesday 13th December 2022

Venue: ZOOM Conference

Attendees: Arthur Harding (AH), Kath Reader (KR), John Poulson (JP), Nicola Clark (NC), Lou Davis (LD),

Meeting commenced at 10:00 to 12:00

Item	Minute	Action	Owner	Completion Date
1.	Welcome and Apologies	Apologies: Helen Goodhall, Lucie Ferneyhough, Councillor Julian Goodrich		
2.	Previous Minutes	Reviewed and accepted.	John	Complete
3.	Matters Arising			
4.	Any Conflicts of Interest	None currently.		
5.	Health & Safety	No Incidents occurred in the last period		
6.	Volunteers	Everyone to continue to collate Volunteer hours monthly and forward to Arthur or update the AP calendar yourselves. Please use the AP electronic calendar within the G-drive. If you are unable to do this, please email Arthur with your diary details so that we can keep a history of everything that we do within AP	Kath/ Arthur/ John/	At the end of each Month
7.	GRIPP Status	Safeguarding Procedure updated	Arthur	Complete
8.	Town Council Report	Environment Working Committee Meeting on Wednesday 23 rd Nov to progress the Green Fair planned for 4 th February at the Civic. Six have applied for stalls including one for the Alsager Clean team. Inclusive Play Equipment Equipment ordered for Fairview and Milton Park Play areas Town Ranger position being progressed before end of financial year. Coronation Day 6th May 2023 Decision pending	Nicola Nicola Nicola Nicola	In Progress In progress In progress Under review
9.	Connected Communities	Hygiene Poverty Project Meeting took place with Sharon at Cedars on 2 nd Dec Packages being distributed. Next meeting is on Friday 20 th January.	Lucie/ Kath/ John	20/01/23

		<p>Winter Warm Project</p> <p>People in need can be referred for items such as hats, gloves, duvets, blankets etc. and they can collect from Alsager Library and Community Support Centre.</p> <p>To nominate someone requires completion of a form via the link below:</p> <p>https://forms.office.com/r/gcrUrDMfhVe</p> <p>Warm spaces Project</p> <p>Not many locations in Alsager have signed up to the Charter. Lucie progressing.</p> <p>Hospital Discharge Project</p> <p>This project is aimed at getting people out of hospital as quickly as possible.</p> <ul style="list-style-type: none">• Helping with social isolation• Providing support from communities• Befriending service• Help with shopping	Lucie	Ongoing																														
10.	Social Media	<p>Facebook</p> <table><tr><th>NEW FACEBOOK FOLLOWERS</th><th>REACH</th><th>ENGAGEMENT</th></tr><tr><td>20th Sep – 4600, gaining 81</td><td>6,995</td><td>2,257</td></tr><tr><td>17th Oct – 4637, gaining 37</td><td>7188</td><td>1470</td></tr><tr><td>15th Nov – 4658, gaining 21</td><td>7879</td><td>1877</td></tr><tr><td>13th Dec – 4675, gaining 17</td><td>9556</td><td>2295</td></tr></table> <p>Instagram</p> <table><tr><th>NEW INSTAGRAM FOLLOWERS</th><th>REACH</th><th>ENGAGEMENT</th></tr><tr><td>20th Sep – 1161, gaining 43</td><td>542</td><td>23</td></tr><tr><td>17th Oct – 1174, gaining 13</td><td>1254</td><td>97</td></tr><tr><td>15th Nov – 1191, gaining 17</td><td>1396</td><td>124</td></tr><tr><td>13th Nov – 1207, gaining 16</td><td>2619</td><td>172</td></tr></table>	NEW FACEBOOK FOLLOWERS	REACH	ENGAGEMENT	20 th Sep – 4600, gaining 81	6,995	2,257	17 th Oct – 4637, gaining 37	7188	1470	15 th Nov – 4658, gaining 21	7879	1877	13 th Dec – 4675, gaining 17	9556	2295	NEW INSTAGRAM FOLLOWERS	REACH	ENGAGEMENT	20 th Sep – 1161, gaining 43	542	23	17 th Oct – 1174, gaining 13	1254	97	15 th Nov – 1191, gaining 17	1396	124	13 th Nov – 1207, gaining 16	2619	172	Lou	Ongoing
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11.	Projects In Progress/ Complete	<p>Alsager Clean Team Update</p> <ul style="list-style-type: none">• The litter started at The Mere Pub and focussed on the West side of the Town including Milton Park, Alsager School and Sports Hub.• 15 bags were collected containing the usual drink cans/bottles, takeaway containers and sweet wrappers.• The team returned to the Mere to celebrate 12 months since the group started and two of the volunteers provided mince pies and cake and Charles from The Mere provided the hot drinks.• A schedule is being set for the next 12 months with monthly rotation through the 4 locations.• A Facebook page has been created to keep our volunteers and public up to date.• Our next litter Pick is from The 13 Club on Saturday 14th.	John	Ongoing																														

		<p>Stroke Survivors Club</p> <ul style="list-style-type: none"> The group continues to aim to have a specialist every two weeks to talk to the group. Lunch is being arranged for 45 people at the Duke of Gloucester in Crewe. The event will be attended by the mayor of Crewe. Canal Trip being planned for May <p>Mailchimp Campaigns</p> <ul style="list-style-type: none"> Monthly What's On continues with more people advising of events and asking to be on the distribution list. Alsager Clean Team volunteer schedule continues to be issued every month <p>Milton Park Kath emailed Ruth Morgan to progress the 5-year plan. As part of Queens Canopy, it had been suggested that trees could be planted in the crescent, response from Committee is pending.</p> <p>Orchard Phil Mason says it is likely to be January 23 but is dependent on availability.</p> <p>Christmas Window Competition Since this meeting judging took place and 4 winners were selected. John arranging handover of winner's certificates and donations to nominated charities.</p>	Kath John/ Lou	Ongoing In Progress
12.	Dementia Friendly Community	<p>Memory Cafe Reed Warblers performed at the Memory Café in November. Two new couples joined. A former carer visited too. December Memory Café will have crackers, small gifts and a raffle.</p> <p>Memory Choir More Carols practice being for Memory Café</p> <p>Dementia Friendly Status Kath sent a reminder to registered businesses to do a simple survey. Schools will get a reminder in January.</p> <p>Christmas Market Stall 27th November Drinking mugs sold made £60, remaining mugs will go to Charity Shops.</p> <p>Dementia Strategy Main strategy is ongoing. All Carers Strategy introduced for comment. Draft information sheet has been made available.</p>	Kath Kath Kath	In Progress Ongoing Complete In Progress
13.	Projects Not Yet Started	<p>Health & Wellbeing Arthur and John met with groups who were at the Crewe Hub to discuss attendees for the Health & Wellbeing.</p> <ul style="list-style-type: none"> Cheshire Health & wellbeing Bus 		

		<ul style="list-style-type: none"> • Everybody Health & leisure • Healthwatch Cheshire • Mentell <p>Very positive response which we will follow up in early January.</p> <p>A range of health checks to be available in the Lawton Suite</p> <p>Waiting responses to requests for speakers on</p> <p>Speech therapy</p> <p>Techniques for managing pain</p> <p>Techniques for helping with anxiety/panic attacks</p> <p>Techniques for improving memory</p> <p>Defib demo</p> <p>Ice Rink in Milton Park</p> <p>Arthur is waiting for call backs from suppliers. Could be in the region of £10k. Will need to look at revenue from ticket sales and sponsorship as well as other funding opportunities.</p> <p>Easter Bunny Hunt</p> <p>This will require planning early in Quarter 1.</p> <p>John/Lou to develop Jigsaw idea</p> <p>Italian Festival</p> <p>Hoping to work with The Civic on this one</p> <p>Stall at the Library</p> <p>Material required to promote what the partnership does</p> <p>Youth Project</p> <p>Ideas for a Youth project in 2023 required. Lucie said one had been started in another part of Cheshire East and agreed to set up a meeting to discuss what had been done to see if something similar could be done in Alsager</p> <p>Various concerts</p> <p>Kath has booked a slot at St Mary's for 18th June for a fund-raising concert for DFC.</p>	<p>John/ Arthur</p> <p>Arthur</p> <p>John/ Lou</p> <p>Arthur/ John/ Lou</p> <p>John/ Arthur/</p> <p>Arthur</p> <p>Kath</p> <p>TBA</p>	<p>In progress</p> <p>In Progress</p> <p>08/04/23</p> <p>10/09/23</p> <p>In progress</p> <p>TBA</p> <p>18/06/23</p> <p>TBA</p>
14.	Finance Update	Action Plan and Grant Application for 2023/2024 submitted for a grant of £8,000	John/ Arthur	Complete
15.	Constitution	<p>Arthur/Kath/John met after the meeting and agreed: Constitution signed and ready for distribution.</p> <p>Prepare marketing material and a banner to promote what the Partnership does with a view to recruit team members. Since the meeting Arthur has found two potential members.</p>	<p>John/ Arthur/ Kath</p> <p>All</p>	<p>Complete</p> <p>In Progress</p>
16.	A.O. B	None this time		
17.	Next Meeting	Next meeting will be on Tuesday 17th January 2023 at 10am		